



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Safeguarding People & Tackling Poverty Corporate Delivery Committee

At: Multi-Location Meeting - Gloucester Room, Guildhall / MS Teams

On: Monday, 25 July 2022

Time: 4.00 pm

Chair: Councillor Ceri Evans

Membership:

Councillors: J P Curtice, R Fogarty, Y V Jardine, A J Jeffery, H Lawson, A J O'Connor, J E Pritchard and L V Walton

Watch Online: <https://bit.ly/3NVdvgo>

Agenda

	Page No.
1 Apologies for Absence.	
2 Disclosures of Personal & Prejudicial Interests. www.swansea.gov.uk/disclosuresofinterests	
3 Minutes: To approve & sign the Minutes of the previous meeting(s) as a correct record.	1 - 2
4 Safeguarding People & Tackling Poverty Work Programme 2022-23.	3 - 10

Next Meeting: Monday, 26 September 2022 at 4.00 pm

A handwritten signature in cursive script that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Tuesday, 19 July 2022

Contact: Democratic Services - (01792) 636923

Agenda Item 3



City and County of Swansea

Minutes of the **Safeguarding People & Tackling Poverty Corporate Delivery Committee**

Multi-Location Meeting - Gloucester Room, Guildhall / MS

Teams

Monday, 27 June 2022 at 3.30 pm

Present: Councillor C R Evans (Chair) Presided

Councillor(s)

J P Curtice
H Lawson
L V Walton

Councillor(s)

R Fogarty
A J O'Connor

Councillor(s)

A J Jeffery
J E Pritchard

Officer(s)

Julie Davies
Amy Hawkins
Simon Jones

Head of Child & Family Services
Head of Adult Services & Tackling Poverty
Social Services Strategy and Performance Improvement
Officer

Allison Lowe
Joanne Portwood
Anthony Richards

Democratic Services Officer
Strategy and Policy Officer
Poverty and Prevention Strategy and Development
Manager

Lisa Thomas

Senior Lawyer

Also present

Cllr H J Gwilliam Cabinet Member for Community (Support)

Apologies for Absence

Councillor(s): Nil

4 Disclosures of Personal & Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

5 Minutes:

Resolved that the Minutes of the Safeguarding People and Tackling Poverty Corporate Delivery Committee held on 24 May 2022 be approved and signed as a correct record.

6 Terms of Reference. (For Information)

The Chair outlined the Terms of Reference for the Committee 'for information'.

7 Annual Review of People Policy Development Committee Work Programme 2021-22. (For Information)

Simon Jones, Social Services Strategy and Performance Improvement Officer presented a "for information" report to provide the new Safeguarding People & Tackling Poverty Corporate Delivery Committee with an overview of the progress made to date by the People Policy Development Committee, in relation to the work programme for 2021-2022, any work still outstanding and to identify recommendations to the appropriate Cabinet Members for future development work in the new Corporate Delivery Committee.

8 Annual Review of Poverty Reduction Policy Development Committee Work Programme 2021-22. (For Information)

Joanne Portwood, Strategy and Policy Officer presented a "for information" report to provide the new Safeguarding People & Tackling Poverty Corporate Delivery Committee with an overview of the progress made to date by the Poverty Reduction Policy Development Committee, in relation to the work programme for 2021-2022, any work still outstanding and to identify recommendations to the appropriate Cabinet Members for future development work in the new Corporate Delivery Committee.

9 Work Plan Discussion.

The Chair explained that the new structure to support the Corporate Delivery Committees that would link in with the Corporate Priorities were due to be considered by Council on 7 July 2022. Once they had been agreed the Committee could then agree its work plan.

Following discussions with the Chair, the Director of Social Services had suggested the Committee chose 3 topics – one each from Adult Services, Child & Family Services and Tackling Poverty.

The Committee stated that they would also like to keep updated on the outstanding work of the previous People PDC and Tackling Poverty PDC.

10 Date & Time of Meetings Discussion.

The Committee discussed the date and time of future meetings:

Resolved that all future meetings commence at 4 pm (rather than 3.30 pm).

The meeting ended at 4.01 pm

Chair

Agenda Item 4



Report of the Director of Social Services

Safeguarding People & Tackling Poverty Corporate Delivery Committee – 25 July 2022

Safeguarding People & Tackling Poverty Corporate Delivery Committee Work Programme 2022-23

Purpose:	To provide the Safeguarding People & Tackling Poverty Corporate Delivery Committee, with a draft outline of their work programme for 2022-23 and what they seek to achieve in terms of policy objectives.
Recommendation(s):	It is recommended that: 1) The Committee considers, amends as necessary, and approves the work programme for 2022-23.
Report Author:	Simon Jones
Finance Officer:	Chris Davies
Legal Officer:	Debbie Smith
Access to Services Officer:	Rhian Millar

1. Introduction

- 1.1 The purpose of the Corporate Delivery Committees (CDCs) is to develop policies or policy direction for consideration and adoption by Cabinet and / or Council as appropriate.
- 1.2 Corporate Delivery Committees (CDCs) are free to choose any items for inclusion within their work programme in line with their terms of reference, but these should be aligned to the Council's Policy Commitments and Corporate Priorities. The Council adopted a new Policy Commitment statement and approved a refreshed Corporate Plan on the 7th July 2022.
- 1.3 Corporate Delivery Committees (CDCs) should ensure that each individual work programme contains a manageable number of items that have been prioritised in consultation with the relevant Cabinet Member/s and with input from Corporate Directors.

- 1.4 Each individual work programme item must have a clearly defined output, such as a specific policy, that is deliverable within a realistic timescale given the available resources. When developing their work plans, CDCs should clearly map out the process and resources required for the development of new policies.
- 1.5 CDCs should seek to avoid any overlap with Scrutiny. They should seek to develop and deliver draft policies for adoption at Cabinet or Council and provide written reports with clear outputs. Verbal reports will not be permitted.

2. Work Programme for Safeguarding People & Tackling Poverty Corporate Delivery Committee

2.1 Following a discussion between the Director and Cabinet Member(s), the priorities outlined below, have been identified as draft items for Safeguarding People & Tackling Poverty Corporate Delivery Committee for the work programme 2022-23, subject to the approval or amendment by the Safeguarding People & Tackling Poverty Corporate Delivery Committee. The table below also records: the anticipated outputs and outcome from each work plan item; the policy commitment that each CDC work plan item helps deliver; the corporate priority that each CDC work plan item is aligned to.

2.2 Summary Table – proposed work programme for 2022-23

CDC Work Plan item	Required output, e.g. policy	Intended outcome	Policy Commitment	Corporate priority
1) Creating a workforce to deliver more care service directly	Policies	Social Wellbeing	Better Care	Safeguard people from harm
2) A new Volunteering strategy	Strategy	Social Well-being	Stronger communities	Safeguard people from harm
3) New Corporate debt policy	Policy	Social Well-being	Stronger communities	Tackling Poverty
4) A new Local Area Coordination best practice policy / guide including recruitment	Policy/ Guidance	Social Wellbeing	Better Care/ Stronger communities	Safeguard people from harm

2.3 Items as proposed

2.3.1 **Creating a social care workforce** to support the delivery of more social care services directly – this is a substantial piece of work, with a scope to include new retention and recruitment polices, incentives, training, support

and then delivery model and staff structure for rebalancing services between in house and external provision

- 2.3.2 **A new Volunteering strategy** – building on collaborative work already underway regionally and locally, with Swansea Council for Voluntary Services (SCVS), with a strategy to be completed in 2022-23.
- 2.3.3 **New Corporate debt policy** - previously progressed by Tackling Poverty Policy Development Committee – scope of work to reflect cost of living crisis and other recent developments, for example housing have refreshed Housing Revenue Account (HRA) arrears policy, to be considered.
- 2.3.4 **A new Local Area Coordination best practice policy / guide** to include scope of work, links to other services- early intervention & prevention, and recording impacts / resolving issues / successes / testimonials. Also, job descriptions, recruitment / succession planning, how to achieve consistency - member engagement - basic training requirements- engagement with community leaders, and other local workers.

3. Integrated Assessment Implications

- 3.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:
- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
 - Advance equality of opportunity between people who share a protected characteristic and those who do not.
 - Foster good relations between people who share a protected characteristic and those who do not.
 - Deliver better outcomes for those people who experience socioeconomic disadvantage.
 - Consider opportunities for people to use the Welsh language Treat the Welsh language no less favourably than English.
 - Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.
- 3.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the social, economic, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

3.3 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language (see Appendix A: Integrated Impact Assessment screening). Any policies or projects which are recommended or developed through the work of the committee will be subject to individual impact assessments.

4. Financial Implications

4.1 There are no financial implications.

5. Legal Implications

5.1 There are no legal implications.

Background papers: None

Appendices:

Appendix A - Integrated Impact Assessment Screening Form

APPENDIX A INTEGRATED IMPACT ASSESSMENT SCREENING FORM

Please ensure that you refer to the Screening Form Guidance while completing this form.

Which service area and directorate are you from?

Service Area: Social Services

Directorate: Social Services Directorate

Q1 (a) What are you screening for relevance?

- New and revised policies, practices or procedures
- Service review, re-organisation or service changes/reductions, which affect the wider community, service users and/or staff
- Efficiency or saving proposals
- Setting budget allocations for new financial year and strategic financial planning
- New project proposals affecting staff, communities or accessibility to the built environment, e.g., new construction work or adaptations to existing buildings, moving to on-line services, changing location
- Large Scale Public Events
- Local implementation of National Strategy/Plans/Legislation
- Strategic directive and intent, including those developed at Regional Partnership Boards and Public Services Board, which impact on a public bodies functions
- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services

(b) Please name and fully describe initiative here:

Safeguarding People & Tackling Poverty CDC work programme 2022-23

A report prepared for meeting of the Safeguarding People & Tackling Poverty Corporate Delivery Committee (to be held in July 2022).

This report sets out the proposed 2022/23 work programme of Safeguarding People & Tackling Poverty Corporate Delivery Committee, chaired by Cllr Ceri Evans.

This IIA screening outlines the main areas of Council policy under consideration, how committee helped to shape the direction of travel and the outcome.

The report also indicated whether there is any outstanding matters from the work programme, that will need to be picked up by the new committee.

Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

High Impact Medium Impact Low Impact Needs further

	+		-		+		-		investigation	
Children/young people (0-18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q3 What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches? Please provide details below – either of your activities or your reasons for not undertaking involvement

Many of the areas of policy under discussion at the Safeguarding People & Tackling Poverty Corporate Delivery Committee are the products of coproduction, participation, and consultation. For example, how we review our effectiveness, develop our services, and produce new commissioning plans.

Q4 Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:

- a) Overall does the initiative support our Corporate Plan’s Well-being Objectives when considered together?
 Yes No
- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?
 Yes No
- c) Does the initiative apply each of the five ways of working?
 Yes No
- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?
 Yes No

Q5 What is the potential risk of the initiative? *(Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...)*

High risk

Medium risk

Low risk

Q6 Will this initiative have an impact (however minor) on any other Council service?

Yes

No

If yes, please provide details below

Q7 What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?

(You may need to discuss this with your Service Head or Cabinet Member to consider more widely if this proposal will affect certain groups/ communities more adversely because of other decisions the organisation is making. For example, financial impact/poverty, withdrawal of multiple services and whether this is disadvantaging the same groups, e.g., disabled people, older people, single parents (who are mainly women), etc.)

The Chair of the new Safeguarding People & Tackling Poverty Corporate Delivery Committee PDC was asked by the Lead Cabinet Member to support the Council's policy work in specific areas linked to our wellbeing outcomes, policy commitments and corporate priorities.

Outcome of Screening

Q8 Please describe the outcome of your screening below:

- **Summary of impacts identified and mitigation needed (Q2)**
 - **Summary of involvement (Q3)**
 - **WFG considerations (Q4)**
 - **Any risks identified (Q5)**
 - **Cumulative impact (Q7)**
-
- **Summary of Impacts (Q2)** Impacts are positive and low on specific groups, due to the nature and purpose of the report as explained above. No overall direct negative impact has been identified, during this phase of agreeing a work programme for Safeguarding People & Tackling Poverty Corporate Delivery Committee in 2022/23.
 - **Summary of involvement (Q3)** Corporate Delivery Committees expect to work closely with Council Lead officers, who also work in partnership with other organisations, as part of this work programme, and the committee meeting are open to the public.

• **WFG considerations (Q4)** Corporate Delivery Committees are an important part of how the Council supports the Well-being of Future Generation Act and the five ways of working, to consider longer term, sustainable approaches to the planning and delivery of social and community-based responses. The policy areas considered by the Safeguarding People & Tackling Poverty Corporate Delivery Committee in 2022/23 will be aimed at improving the social wellbeing outcomes of Swansea citizens, including children, young people, carers and families in the present, and for the future.

• **Any risks identified (Q5)**

No risks have been identified.

• **Cumulative impact (Q7).**

Under the remit of the Safeguarding People & Tackling Poverty Corporate Delivery Committee, work will be undertaken by the Council, to consider how we can through our Tackling poverty strategy mitigate the likely impacts of external changes on the lives of families, people and children.

(NB: This summary paragraph should be used in the relevant section of corporate report)

Full IIA to be completed

Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email.

Screening completed by:
Name: Simon Jones
Job title: Social Service Strategic Performance & Improvement Officer
Date: 13^h July 2022
Approval by Head of Service:
Name: David Howes
Position: Corporate Director of Social Services
Date: 13th July 2022

Please return the completed form to accesstoservices@swansea.gov.uk